

**INTEGRATION CHARTER SCHOOLS**  
**THE LOIS & RICHARD NICOTRA EARLY COLLEGE CHARTER SCHOOL**

1 TELEPORT DRIVE  
STATEN ISLAND, NEW YORK 10314  
*From High School to College to Beyond: Together!*



**JOSEPH ZAZA**  
**FOUNDING PRINCIPAL**

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October 19, 2018

Dear Parent/Guardians,

Nicotra is continuing its efforts to communicate information with parents/guardians regarding the academic progress of our students. Beginning October 22<sup>nd</sup>, parents will have the ability to securely view their child's attendance, teacher comments, grades, and other information via the Internet using the On-Course Parent Portal.

In order to access the Parent Portal, you will need to log in by going to <https://www.oncourseconnect.com/account/login>

Each parent/guardian will have a unique username and password assigned to their child's records. Please keep your username and password private so only you can access the information.

USERNAME: \_\_\_\_\_

PASSWORD: \_\_\_\_\_

All lost username and password requests must be directed to:  
Tracey Rodriguez at [trodriguez@nicotracharter.org](mailto:trodriguez@nicotracharter.org)

Sincerely,

Joseph Zaza  
Founding Principal

[www.nicotracharter.org](http://www.nicotracharter.org)



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